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| Course Title | **English for Shipping** | | | | | | |
| Course Code | **LCE 103** | | | | | | |
| Course Type | **Theoretical / Compulsory** | | | | | | |
| Level | **B1 – B2 CEFR level** | | | | | | |
| Year / Semester | **Year 1, Semester 1** | | | | | | |
| Instructor’s Name | **Androulla Athanasiou** | | | E-mail: | [**androulla.athanasiou@cut.ac.cy**](mailto:p.hadjiconstantinou@cut.ac.cy) | | |
| Office tel.: | **25002205** | | |
| ECTS | **6** | Lectures / week |  | | Laboratories / week | |  |
| Office hours | By appointment | Year of study | **1** | | Department | | Language Centre for  Department of Shipping,  Faculty of Management and Economics |
| Course Purpose and Objectives | The general objective of this course is to enable students to communicate competently at a Β1-B2 level of the Common European Framework of Reference (CEFR) for Languages. It is particularly designed to meet the needs of university students studying in the field of Shipping. The course aims to introduce students to the use of the English language in an efficient and fluent way in the performance of their duties as future professionals in the Shipping Industry. This is accomplished through the use of a variety of topics and genres, related to their field of study and task-based activities supported by information and communication technologies. The material is specialized and relevant to the most common text types used in the field of Shipping. Learners are expected to develop their listening and note-taking skills during the activities. Moreover, working collaboratively in small groups, students will expand their language abilities by carrying out further research on specific topics related to the material provided and writing summaries. The main aims of the course are to develop the language particularly useful in the students’ field, to promote their communication and critical thinking abilities, as well as to assist them in becoming independent life-long learners. | | | | | | |
| Learning Outcomes | By the end of this course, learners should be able to:   1. Listen to or read academic material on topics related to Shipping (such as academic articles – printed and online - and information from organisations’/associations’ webpages, academic/professional talks), take notes, synthesise these and turn them into summaries; 2. Carry out further research on specific topics related to their field of study in order to respond to scenarios found in their future profession, e.g. prepare an oral presentation; 3. Find, evaluate and reconstruct material (e.g. academic printed and online articles) on specific topics related to Shipping, e.g. prepare a report. 4. Comprehend and use language and terminology related to their field of study, in all four skills: listening, reading, speaking and writing (e.g. communicate with a client, identify a problem and offer a solution). 5. Prepare short texts for correspondence or other genres on topics related to their academic and professional context, eg. an email, a memo etc. | | | | | | |
| Prerequisites | None | | | Co-requisites | | None | |
| Course Content | * University Student Profile * Researching at University * Producing an Academic essay/article * Professions in Shipping * Types of Shipping Companies * Types of Ships * A ship and its crew * Communications at Sea | | | | | | |
| Bibliography | ***Required Textbook***  There is no required textbook. Materials (articles and handouts) will be provided by the instructor.  ***Recommended supplementary materials:***   * Iakovaki, H. (2012). *English Texts and Terminology for Shipping Trade and Transport*. Athens: New Tech Pub. * English for Maritime Studies 2nd edition (1987)by T. N. Blakey * Merchant Navy- Career Paths series by Captain Stuart T. Sheppard, Virginia Evans, Jenny Dooley. Express publishing**- ISBN 978-1-78098**   **Online dictionaries:**   * Cambridge dictionaries online: <http://dictionary.cambridge.org/> * The free online dictionary with sound: <http://www.thefreedictionary.com/> * Greek-English,English-Greek online dictionary: <http://www.in.gr/dictionary/> * Dictionary.com: <http://dictionary.reference.com/> * Merriam-Webster online dictionary:   <http://www.merriam-webster.com/home.htm> | | | | | | |
| Assessment | * Midterm Examination 20% * Final Examination 30% * Homework 25% * Classwork 25% | | | | | | |
| Language | English | | | | | | |
| Attendance and Punctuality | Attendance is required. Punctuality is also very important. It ensures courtesy towards the rest of the class.  It is the students’ responsibility to follow the work done regularly and keep up with any course requirements such as classwork or homework assigned, assignments etc. In case of absence, it is *the student’s* responsibility to catch up and submit any work due.  Continuous absences, no effort to make up missed classes and no work submission on time will have an effect on your final grade | | | | | | |
| Homework and exams | Students are expected to individually or collaboratively work on the material taught in class and submit homework or assignments. Assignments should be submitted on time. Delays in submitting assignments without a serious reason will lead to a grade deduction of up to 10%. Feedback and a grade are provided for all assignments.  Students must attend all examinations/tests. Failure to do so will result in a zero (0) grade awarded for the particular examination/test and the student’s grade will be based on the remaining examinations/tests. There are no make-up exams, except for very exceptional circumstances and after consultation with the instructor. | | | | | | |
| Plagiarism and Cheating | Plagiarism includes copying or paraphrasing another’s words, ideas or facts without crediting the source; submitting a paper written by someone else, either in whole or in part, as one’s own work; or submitting work previously submitted by another course or lecturer. Cheating and plagiarism are serious disciplinary offences and will not be tolerated. Students caught will have their work/examination disqualified and further disciplinary action will be taken. Plagiarism is an academic crime and students will risk complete failure of the course if they plagiarize. Whenever written material is used, the source of that information should always be acknowledged. | | | | | | |
| Mobile Phones | The use of mobile phones is not allowed in the classroom. Unless instructed students should keep mobile phones switched off during lessons. | | | | | | |

## ASSESSMENT

**Grading Policy**

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| Final Examination | 30% |
| Midterm Exam | 20% |
| Classwork Assignments | 25% |
| Homework Assignments | 25% |

**TENTATIVE\* OUTLINE - Fall 2024**

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| **Week - Date** | **Session** | **Classwork** | **Homework** |
| **1**  **2 – 6**  **Sept.** | **1** | **Introduction to the Course**  Breaking the ice - Getting to know each other in English (class introductions)  Introduction to the Course (textbook, technologies & other required materials) through the Course Outline | Academic Orientation (General Vs EAP) (article) |
| **2** | **University student profile**  **Limassol and the CUT**  Getting to know Limassol and the CUT Why languages? Why English? | **Assessed Task 1**: Create your own (oral digital) profile  Text type: Introduction Speech  You are new to this class. Prepare a digital University Student Profile and introduce yourself to your classmates and your English instructor. |
| **2**  **9 - 13 Sept.** | **3** | **Styles of Learning**  Text type: Article  As a new University student learning about the different learning styles will help you become a more effective learner. Read the article to learn more about the different learning styles. | **Asking for study help**  Text type: Dialogue  Listen to the conversation between two students. They are talking about using library resources. Try to understand how the library works. |
| **4** | **Getting familiar with the library**  Text type: Dialogue  Listen to the conversation between one of the students and a librarian. Try to understand how the library works.  **Library Catalogue Online Search**  Text type: Library Catalogue  A University student has typed the words ‘learning styles’ into the search box of the online library catalogue. Read the results of her search and see how library search works. | * **Library Catalogue Online Search** -   Text type: Library Catalogue  As a new University student developing an awareness on the different learning styles will help you become a more effective learner. Therefore, you have decided to do an online search of the CUT library sources to see if there is anything you could read on different learning styles. Note your results on a Word document and share your answers with the class. |
| **3**  **16 – 20**  **Sept.** | **5** | **Inspiration**  Text type: Talk  **Assessed Task 1**: Listen to an inspirational talk and discuss what messages are conveyed through this talk. Identify main points and analyse making inferences (Steve Jobs listening) . | **Inspiration**  Text type: Talk  Prepare a 2 minute talk describing a person that has inspired you and explain why. |
| **6** | **The role of Shipping**  Text type: Informative video  Watch the video that presents the importance and role of shipping and prepare for discussion.  Presentation and activities on note-taking and paraphrasing. | **The role of Shipping**  Identify one point on the importance of shipping you were impressed by most in the video and transcribe it. |
| **4**  **23 – 27**  **Sept.** | **7** | **Professions in the field of Shipping**  Text type: Online article(s)  Identify what type of jobs there are in the Shipping industry, what are the duties, what is required in terms of qualifications and experience, as well as the advantages and disadvantages.  Note-taking and Paraphrasing practice activities | **Assessed Task 2:** Paraphrase thetranscribed part assigned in Week 3. |
| **8** | *European Day of Languages* (26th September) event | *European Day of Languages* (26th September) event activities |
| **5**  **30 Sept. – 4 Oct.** | **9** | **Types of Shipping Companies**  Text type: Online article(s)  Carry out a search online and identify what types of shipping companies there are, what they do and what makes them successful and prepare for discussion and activities.  Presentation and activities on summary writing. | **Types of Shipping Companies**  Organise the notes taken during the discussion in class and paraphrase them. |
| **10** | **Types of Shipping Companies**  Text type: Summary  **Assessed Task 2:** Using your notes, write a summary of the information found and discussed in class during the previous session. |  |
| **6**  **7 - 11**  **Oct.** | **11** | **Types of Ships**  Text type: Informative article  Discussion and reading comprehension activities on the types of ships.  Types of cargo (Discussion)  Vessels and cargoes (Discussion and Reading) | **Assessed Task 3:**  Text type: Talk “Inside the secret shipping industry” (Listening –Ted talks). |
| **12** | **Parts of a Ship and Time at Sea**  **Assessed Task 3:** Moodle Quiz (Vessel and Cargoes)  Text type: Informative video  Identify the different parts of a ship. Identify them on a diagram. In groups try to explain to each other the meaning of each part and their position on the ship. Are all parts the same on all types of ships?  *Career Paths. “Merchant Navy” Captain Sheppard. S.T and Evans .V. Express Publishing 2013*.  Parts of a Ship : Exterior  Parts of a Ship : Interior  Ship systems | Make a list of the parts of a ship and find their definition.  Prepare for Assessed Task 4 (CW) |
| **7**  **14 – 18**  **Oct.** | **13** | **Assessed Task 4:** Kahoot quiz (Parts of a Ship)  **Mock Mid-Term Exam** | Review for Mid-Term Exam |
| **14** | **Mid-Term Exam** |  |
| **8**  **21 – 25**  **Octob.** | **15** | **Synthesizing information**  Text type: Academic writing  As University students you have been asked to write an essay for one of the subjects you are studying in your degree courses. Carry out a search and find two relevant sources with contradicting views on the topic you have chosen. Read these articles and write a summary (using paraphrasing techniques).  Synthesizing information presentation and practice activities. |  |
| **16** | **Synthesizing information**  Text type:Academic article  Practice activities  Synthesize the information from the two articles you found in the previous session. | Text type:Academic article  Synthesize the information from the two articles you found in the previous session (cont. from coursework). |
| **9**  **28 Oct. – 1 Nov.** | **17** | **Avoiding plagiarism and cheating**  Text types: Citations, Reference List  Learning how to cite your sources and creating a reference list is very important in Academic Writing. Presenting and discussing the Harvard style.  Activities on citing and creating a reference list. | Find two more articles on the topic you worked on in the previous two sessions.  Read them and summarize them, identifying the main points/views you want to include in your paragraph |
| **18** | **Avoiding plagiarism and cheating**  Text types: Academic article, Citations, Reference List  Preparation for Assessed Task 4 (HW) | **Assessed Task 4:**  Text type: Academic article  Enrich your academic article with the additional references summarized in the previous session. Make sure you cite and create a reference list according to the Harvard style. |
| **10**  **4 – 8**  **Nov.** | **19** | **A ship and its crew**  Text type: Printed and online articles, taking notes  One of the most important issues in the shipping industry is manning a ship. Read through a printed text and carry out a search on manning a ship and compare between the traditional and modern way of manning a ship. |  |
| **20** | **Preparing and delivering oral presentations**  Text type: Oral presentations  Presentation, discussion and activities on preparing and delivering oral presentations  Preparation for Assessed Task 5: Prepare an oral presentation on the topic provided in Week 10, Session 19 |  |
| **11**  **11 – 15**  **Nov.** | **21** | **Communications**  Text type: Printed and online articles  Discussion on the importance of communications at sea.  Identifying the main points, note-taking and discussion on the importance verbal/non-verbal communication.   * Communications :Audio * Communications: Visual * Communications :Signal Flags   (Merchant Navy, 2013, Units 10 &11) | Carry out a search on modern means of communication on board and compare with printed article on traditional means  of communication on board. |
| **22** | **Communications**  Text type: Talk  You will attend a talk by a guest speaker, who works in the communications sector in the shipping industry.  Take notes and write a summary (in groups) of the talk and your notes from the previous session on traditional means of communication at sea.  Give your summaries to another group. | Check the other group’s summary and give feedback. |
| **12**  **18 – 22**  **Nov.** | **23** | Text type: E-mail  Presentation, guidelines and practice activities on how to write emails.  Scenarios for writing emails in the shipping industry | **Assessed Task 5:** Write an email based on a scenario provided  Preparation for Assessed Task 5 (CW) |
| **24** | **Assessed Task 5**  Text type: Oral Presentation | Study for final examination |
| **13**  **25 – 29**  **Nov.** | **25** | **MOCK FINAL EXAMINATION**  Review | Study for final examination |
| **26** | Correction of mock final - feedback  Review for final examination | Study for final examination |
| **2 – 6**  **December** |  | **LANGUAGE CENTRE - FINAL EXAMS** |  |

**CW – Coursework**

**HW - Homework**

\* NOTE: Course content may vary from this outline to meet the needs of this particular group

Coursework (25%):

**Assessed Task 1 (Week 3):** Steve Jobs listening

**Assessed Task 2 (Week 5)**: Summary

**Assessed Task 3 (Week 6):** Vessels and Cargoes (Moodle quiz)

**Assessed Task 4 (Week 7):** Parts of a Ship (Kahoot quiz)

**Assessed Task 5 (Week 12):** Oral Presentation

Homework (25%):

**Assessed Task 1 (Week 1):** Oral digital profile

**Assessed Task 2 (Week 4)**: Paraphrase

**Assessed Task 3 (Week 6):** Listening/Note-Taking “Inside the secret shipping industry”

**Assessed Task 4 (Week 9):** Academic article

**Assessed Task 5 (Week 12):** E-mail

In this course, success and enjoyment depend on *your effort, participation and positive attitude.* *Good luck* and here’s to a happy semester! ☺